

CORE INFORMATION:

Workgroup Members: **Leads:** Debi Silenieks ▪ Wilbert Francis

Members: Jill Bradshaw ▪ Debbie Sarmiento ▪ La Juana Thompson ▪ Stormy Miller

Workgroup Description/Purpose: We are developing a campaign for getting useful information to individuals and families regarding integrated competitive employment (ICE).

WORKGROUP PROGRESS SUMMARY (covering April 1 – Sep 30, 2013):

- 1) The work of CECY is to increase the number of youth and young adults with ID/DD in integrated competitive employment. **The Outreachers** contributes to this overall goal by developing a road map/flow chart for young adults with ID/DD and families to achieve greater employment outcomes.
- 2) Toward this purpose, we have accomplished the following between April 1 and Sep 30, 2013:
 - a) Workgroup Meetings and Call:
 - Workgroup Meetings: May 2, May 17, June 3, July 29, Aug 12, Sept. 4
 - 3 In-Person Meetings: June 18, Sep 26, and Sep 27
 - Joint Discussion with America's Next Top Models/LECTs re: administering survey to LECT schools/participants.
 - Joint Meeting with Unbroken Chain workgroup to discuss overlapping elements of our respective projects to coordinate our work.
 - b) Progress and Activities:
 - Discussed resource, age group and the focus of our campaign.
 - Identified pilot school to test product.
 - Received T.A. from Communications Specialist re: developing an outreach campaign.
 - Refined our problem statement; re-affirmed primary target audience; developed goals and objectives for our outreach campaign.
 - Identified steps needed to develop our product, including the importance of development and administering a survey that would inform our efforts.
 - Added 2 regional center members to workgroup.
 - Established Co-Lead in August 2013.
 - Worked with Evaluation Specialist in development of survey for ID/DD students, families and teachers to learn practices and preferences in acquiring information about employment.
 - Reached out to America's Next Top Models/LECT Lead re: administering survey to LECT schools/participants.
 - Identified schools and programs to administer survey.
 - c) Completed Key Accomplishments
To date, our key accomplishments have been:
 - We submitted 2 draft versions of all 3 surveys to Dr. Hayward for review and 1 draft of the student survey to the Youth Advisory Committee (YAC) and Gina Semenza. We received useful input and suggestions from them.
 - On September 26-27 we worked on the input received from Dr. Hayward and the YAC and completed the third draft versions of the student and parent surveys.

- We plan to finalize the draft teacher survey by the end of October.
- Since our September meetings, we pilot tested the draft parent survey with a group of parents that Debbie Sarmiento hosted a meeting with.
- Approximately 40 staff from the Early Start Family Resource Center which is basically south of the Bay Area and Stanislaus County took our survey. Debbie received input back from about 15 individuals who have children approaching or past our target age. They provided feedback the group will discuss, analyze and respond to at an upcoming teleconference meeting.

d) Update on Status of Product(s) to be Disseminated:

Our plan is to finalize the 3 surveys by November 15 and disseminate them to the LECT areas by November 20.

e) Systemic Barriers Uncovered/Encountered in Our Work:

Nothing to report at this time.

3) List the names of any individuals and/or agencies from outside your workgroup that you contacted to assist with your workgroup activities. This may include other members of CECY or external individuals or entities. For each instance, please list PERSON, AGENCY, PURPOSE & OUTCOME.

- Dr. Kathryn Hayward.
- Gina Semenza and the Youth Advisory Committee.
- 40 staff from Early Start Family Resource Center who attended a meeting hosted by Debbie Sarmiento.

LOOKING AHEAD (covering Oct 1 – Dec 31, 2013):

1) KEY OUTCOMES:

Disseminate, collect and analyze the survey results.

2) MILESTONES:

If we receive 100 completed surveys from each group (student, parent, teacher).

3) ACTIVITIES TIMELINE:

- By November 15 we will have finalized all three surveys.
- We will enter the surveys on Survey Monkey and send them to the LECT areas by November 20.
- We will receive the survey results by December 20.

WORKGROUP/JOINT MEETING SUMMARY:

Please list participating workgroup members and guests for your Sep 26-27, 2013, group meeting(s).

- Will Francis
- Debbie Sarmiento
- Stormy Miller
- Jill Bradshaw
- LaJuana Thompson
- Debi Silenieks
- Dr. Olivia Raynor (guest)

Please summarize your work during your for workgroup meeting(s).

- Provided an update on the activities that took place since our last meeting.
- On September 26 we thoroughly reviewed the student survey and the responses received from Dr. Hayward, the Youth Advisory Committee (YAC) and Gina Semenza.
- We discussed our upcoming September 27 meeting.
- At the September 27 meeting we thoroughly reviewed the parent survey and the responses received from Dr. Hayward.

What key decisions or agreements did you make at your meeting(s)? What tasks did you complete?

- On September 26, the team agreed the student survey received the most comments from Dr. Hayward and the YAC and that we would focus on taking it on first. We reviewed and edited the survey questions where needed and completed editing it.
- On September 27 we focused on the parent survey and completed editing it.
- We agreed the parent survey would be sent to Debbie Sarmiento for an upcoming meeting she had with Early Start Family Resource Center staff. The survey would be administered to them for comments and input.
- We set a meeting for October 29 to complete the teacher survey.

If you had a JOINT MEETING ... Please summarize the benefit of your joint meeting, your outcomes, next steps, and any plans to meet again.

- We were able to confirm the advantages of getting a window into the Unbroken Chain's work. We will be sharing the results and analysis of our surveys (needs assessment) with them. We will benefit from reviewing and using the resources they have identified as part of their resource mapping activities. Our work is complimentary and will benefit both work groups. We will be scheduling additional meetings after the survey results have been obtained.

How will you use what you learned from the HPS panel presentations and group discussion within your workgroup?

- It was informative to hear information for the HPS on Tailored Day Services (TDS). We will use what we learned about TDS to make colleges aware of the availability of services that promote post-secondary education as a pathway to employment.

Any additional information would you like the CECY Coordinating Team to know about?

- N/A – nothing at this time.