

## **ANTM/LECTs**

### **DEVELOPING A UNIFIED WORK PLAN FOR CECY**

The purpose of this planning process is to acquire the necessary information to develop a shared work plan across all CECY workgroups. **Due Date: Jan 13, 2014**

#### **1. Workgroup Meeting Highlights**

For the report out, please highlight 1-2 key outcomes or achievements from today's (Jan 13) meeting.

We conceptualized what we needed for presenting products and best practices. We certainly prefer to have products and materials on best practices available in an electronic format, preferably on the web or in the cloud. We added one new best practice for transition programs into the mix: Having a uniform Summary of Performance form (SOP) that would highlight work related accomplishments of an individual and follow that person from school into the world of work.

#### **2. Ultimate Accomplishment**

What is your workgroup's ultimate accomplishment? Please describe it in a short phrase.

We want to be able to have our products and best practices in a form that will allow convenient access/distribution.

*Data Nerds: Increase data sharing among DDS, EDD, DOR, and CDE and make that data available more easily.*

#### **3. Measurable Accomplishment(s)**

Please identify at least one measurable accomplishment your workgroup wants to achieve by September 30, 2014. It should work toward your ultimate accomplishment. State in the past tense (i.e., as if achieved).

1.) Acquired resources for storage and accessibility of our products and best practices.

2.) Catalogued our products and best practices to increase accessibility and demonstrate what we actually have.

*Data Nerds:*

- *By September 30, 2014, 60% of CECY members will have used the data dashboard in their council, committee, or agency to advance ICE.*
- *By September 30, 2014, sample data from the DDS/EDD agreement will have been incorporated into the data dashboard.*

## 4. Milestone(s)

What is the next accomplishment your workgroup plans to achieve in the next 3-6 months? It should be considered a key step toward your September 30, 2014, Measurable Accomplishment(s). Please identify at least one Milestone for each Measurable Accomplishment. State in the past tense (i.e., as if achieved).

- 1.) Establish parameters of what we need for storage.
- 2.) Developed verified list of products so we can begin indexing and cataloguing.

*Data Nerds:*

- Launched data dashboard.
- Developed an agreement between DDS and EDD for data sharing.

## 5. Product(s)

What product(s) does your group plan to create and finalize?

The works from each of the LECTs, organized into an accessible and manageable format.

*Data Nerds: Data Dashboard*

*Outreachers: 3 surveys for parents, teachers, and students*

## 6. Consultation/Communication

Please state the **names of any Workgroups or other groups or individuals you need to consult/communicate with** to achieve your Milestone(s).

We certainly need to have input from the YAC or at least some of its members. Ultimately, we see our group doing some interfacing with each of the other work groups.

*Policy Change Artists: Need to consult with Data Nerds re: data need to support our policy briefs.*