

June 25, 2015 Meeting Minutes for ANTM 10am-11am

Mission: *The purpose of our workgroup is to document, celebrate, and share effective strategies and practices that promote action leading to increased CIE on local level.*

We are currently working on documenting success stories for varying audiences and conceptualizing how we would communicate those stories via the State Council website and the data dashboard.

Link to meeting recording:

<https://ucla2.globalmeet.com/Attendee/recordingDetails.aspx?id=1732731&recordingid=bMsQf+zihMG49AKXLK/xfQ==&pw=9248>

Attendees: Linda, Richard, Denyse, Nelly, Gina, Steven, Rachel, Kathryn

Agenda:

1. May ANTM Workgroup Meeting Minutes – recap & approval
2. Product Progress: LECT Spotlights, Katharine's LECT Summary, and ability to use Tennessee Works website as our framework
3. Blueprint update & preliminary results from ARCA's RC survey on how each RC is moving forward on EF – Denyse
4. Share the updated Orange County Employment Skills Development workplace evaluation sheet – Linda
5. Next steps

Meeting Summary: We are trying to figure out how to structure/format our LECT information so that it is sharable in two ways: 1. For sharing nuts and bolts of successful practices to service providers and 2. For highlighting success stories from person-centered stories that are compelling and speak to all audiences (including self-advocates, families, and employers).

Meeting Highlights:

- Nelly is looking for more data...speaking with franchise tax board to see what needs to get done in order to get a bigger sample of data for our population. Perhaps through an MOU or other language?

- Nelly should have an answer from SCDD Leg Council to get Photo/Info Release done for website soon
- Nelly wants to share LECT Summary Report with EF Committee for upcoming meeting
- Kathryn says LECT Summary is in good shape to be considered a final draft.
- Cross work with Data Nerds – Kathryn talked about doing a “**Data Spotlight**” as a shorter piece to the *LECT Summary* with key points that maybe leads to the full report if reader is interested (ANTM group likes this idea). Kathryn sees the full LECT Summary Report as an important part of documenting of CECY’s process in looking at best practices with a level of detail that would be relevant to other PIE states.
- Whittier/Irvine’s Hire me Video and Benefits Planning Book isn’t listed on LECT Summary Report...Kathryn will include it – Richard to send these to Gina and Kathryn
- FYI- Richard updates Benefits Planning Book yearly to reflect changes...if we upload it, it would need to be updated yearly. Kathryn will list Richard’s email for people who are interested in receiving the product.
- Gina came across older draft reports on LECTS. Denise says info is great because service providers are looking for the nuts and bolts information, but Richard cautions that information changes so someone will have to stay on top of updating content for it to be useful to others.
 - The Whittie/Irvine one was never finalized. Need to work with Richard and Linda on what it is they want to share on their LECT summary. Two giant notebooks from Whittier and Irvine are scanned and on Linda’s data stick.
- Denyse says there are tons of stuff on talent knows no limits website and other partnerships website, so we don’t need to reinvent, but pull together and link to each other. Our LECTS can help highlight what works....talent knows no limits is very text heavy for consumers/families...but works better for service providers....council’s website is a good place for consumers and families
- Denyse says if we talk to Ruby first about website structure and what is doable within confines of state, we would know what we need to work with within CA State information systems rule, so we don’t go

marching off in wrong direction...we have the structure first then we put meat on the bones.

- Nelly wants to centralize info and update it for SCDD EF site
- When people look for info on internet...must get people info in three clicks in an intuitive way
- Need to pull all LECT related documents together
- Find out from Ruby How do we thematically lay website content out
 - It will help us decide what is useful content and how to frame it: what's the outline, headline, subtopics and then figure out what to put into there. Knowing this will help us pull together all the LECT information we have in a useful way according to a specific audience.
- We can find inspiration in the Tennessee works website, but if we find that we want to copy it word for word, we can approach them for permission.
- How success stories could be laid out on website? Gina will talk with Olivia to see what our next steps could/should be.
- Maybe Tennessee website is a good starting point...model their navigability
- Need to decide what audience for specific material
- Data nerds is thinking to have a story from different perspectives...from employer, individual, agency...what happens to individual if sequenced funding is used? Families don't need to know all details, but provider would
- Basically, we need to determine who would use it and for what purpose...must be simple to access
- Be aware of too much details for individuals and families
- Linda wants us to look at San Gabriel Pomona RC:
<http://worknow1.com/>
- "expectations for families"
- We are very clear that the website should be navigable according to specified audience
- Richard says there will be huge training need for people in agencies/services...can we list 10 best practices/strategies to lead to CIE
- Steven said we should check in with unbroken chains to see what they're developing for youth/families 'I want to work. I know I can.'
- Other CECY workgroups are producing information that may be relevant to what we want to communicate. Maybe we need to

resource map what is out there and what other groups of CECY are working on.

- Steven asked how has Tennessee USED IT'S WEBSITE? How have they found to best deliver their info or what have families there found useful? Maybe talk to Eric Carter about this...
- Richard is thinking about our LECT info and how to incorporate that into training for agencies
- Denyse says to tell the stories for ALL audiences from a PERSON CENTERED PERSPECTIVE/STORY...able to connect to all audiences...once you capture them with the story; you give them links to further info. You can tell a story from different perspectives.
- Denyse says there is going to be a state CIE website that all agencies have agreed to link to.
- Denyse says if we talk to Ruby first about website structure and what is doable within confines of state , so we know what we need to work with within CA State information systems rule, so we don't go marching off in wrong direction...we have the structure first then we put meat on the bones.
- Denyse says there is lots out there: talentknowsnolimits (not user friendly for consumers, but helpful for service providers), transition partnerships website...we don't need to reinvent things, just bring it all together
- Nelley says there is a need for clean language and centralized information....Denyse says State Council website is a good place for consumers and families
- Our LECTS give us the success stories to highlight what works
- Denyse says at least 9 RC are in process of developing/implementing own EF policies.
- Richard/Denyse want draft LECT documents on CECY website
- Linda and Richard did webinar for mind institute on how to improve business partnerships/how to form business advisory committee...developing corp. partnerships across wide regions...LINDA is involved in OC, LA...all to promote CIE...logical link to COM CONS...we still need to act on employer buy in from Com Cons
- Richard wants other LECTS to join in calls to try to reengage them for next steps. Richard wants to compile the "what works" from all

LECTS into one product...Gina suggests us thoughtfully compiling what we have first, then go to them to fill in the gaps.

- Decided on 4th wed of the month from 2:30-4:00 pm JULY 22 – ongoing monthly meeting for now
- Rachel reminds us there is a bigger picture of other CECY products...should we think bigger about what part of LECT best practices are part of the bigger scope.
- *LECT Spotlights*: keep moving forward on them

Links to look at:

<http://worknow1.com/>

NEXT MEETING: July 22, 2015 at 2:30 PM – 4:00 PM

ANTM Workgroup Members

Gina & Mike (leads)
Denyse Curtright
John Filley
Katherine Hayward
Steven Kapp
Sara Murphy
Stefanie Nickel-Rather
Nelly Nieblas
Linda O'Neal
Richard Rosenberg
cc: Olivia Raynor